



## (PLEASE PRINT LEGIBLY)

Today's Date:	Email Addre	ess:	
Last Name:	Fir	st Name:	MI:
Mailing Address:			
City	State		ZIP
Home Phone:	_ Cell Phone:		Work Phone
DOB:	Age:		Sex:
If the patient is a dependent (select or □ Single □ Married □ Widowed		new	☐ Foster Child ☐ Grand Child ne Court ☐ Handicapped Depende
Patient Social Security Number			Student $\square$ Yes $\square$ No
Patient's Employer			Full Time  Part Time
Occupation	Employer Address		
City	_ State	Zip	Phone
Primary Physician			
Referring Physician			
Diagnosis	Date	of Injury/Onset_	
Spouse/Guardian/Parent Name			Relationship
DOBSocial Secu	rity Number		Phone
Mailing Address	(	City	StateZip
Employer	O	ccupation	
Emergency Contact Name:		Phone:	
INSURANCE			
Who is responsible for this account?_		•	
Primary Insurance			
Address			
ID/Case#		Group#_	
Insured Name	DOB	SSN#	Gender
Secondary Insurance			
Address	City	State	Zip
ID/Case#		Group#_	



Are you or could you be pregnt Tobacco Use? ☐ Yes ☐ No				
Are you allergic to: Adhesi	· · · · · · · · · · · · · · · · · · ·	Any medication:	□ Ves □No	
If "VES": place list:	ve tape. • 1es • 10	Any incurcation.	<b>1</b> 105 <b>1</b> 110	
If "YES": please list: Please list surgical procedures	•			
Tlease list surgical procedures	•			<del></del>
Other pertinent information:				
YOUR Medical History Please		y of the following:		
☐ Alcohol Abuse	☐ Heart Disease		☐ Neuritis or Neu	ıralgia
☐ Anaphylaxis	☐ Heart Pain/Angir		☐ Osteoporosis	
☐ Anemia	☐ Heart Palpitation	S	□ Polio	
☐ Anesthetic Complication	☐ Hepatitis A		☐ Prostate Cance	r
☐ Anxiety Disorder	☐ Hepatitis B		☐ Rectal Cancer	
☐ Arthritis	☐ Hepatitis C		☐ Seizures/Conv	
□ Asthma	☐ High Blood Press		☐ Severe Allergy	
☐ Autoimmune Problems	☐ High Cholesterol		☐ Sexually Transn	
☐ Birth Defects			☐ Shortness of Br	reath
☐ Bladder Problems	☐ Hives		☐ Sprains	
☐ Bleeding Disease	☐ Joint Dislocation	S	☐ Skin Cancer	
☐ Blood Clots/DVT	☐ Kidney Disease		☐ Steroid Use	
☐ Blood Transfusions(s)	☐ Lacerations		☐ Steven-Johnson	n Syndrome
☐ Bowel Disease	☐ Liver Cancer		☐ Stroke	
☐ Breast Cancer	☐ Liver Disease		☐ Suicide Attemp	
☐ Broken/Cracked Bones	☐ Loose Joints	D.'	☐ Swelling of the H	
☐ Bursitis, Sciatica or Lumb		/ Disease	☐ TB(Tuberculos	
☐ Cervical Cancer	☐ Lung Cancer		☐ Thyroid Proble	ems
☐ Chest Pain	☐ Low Blood Press		☐ Ulcer	
☐ Concussion/Head Injury☐ Colon Cancer	☐ Major Traumatic		□ O41 D:	C
	<ul><li>☐ Marfan's Syndro</li><li>☐ Mental Illness</li></ul>	me	☐ Other Disease,	
<ul><li>□ Depression</li><li>□ Diabetic</li></ul>	☐ Migraines		/Significant Me	edicai iliness
☐ Heart Attack	<u> </u>	or Colonization	□ NONE of the A	hovo
				10076
FAMILY Medical History P.	lease indicate if <b>YOUR FAMI</b> (ONLY include parents, §		-	
☐ Family History Unknown			<u>, , , , , , , , , , , , , , , , , , , </u>	
	□ D C	□ <b>M</b> :		
☐ Alcohol Abuse	☐ Breast Cancer	☐ Migraines		
☐ Anaphylaxis	☐ Colon Cancer	☐ Osteoporosi		
☐ Anemia	☐ Depression	☐ Rectal Canc		
☐ Anasthetic Complication	☐ Diabetes	☐ Seizures/Co		
☐ Arthritis	☐ Heart Disease	☐ Severe Alle		
☐ Asthma ☐ Bladder Problems	☐ High Blood Pressure		nson Syndrome	
	☐ High Cholesterol	☐ Stroke	hloma	
☐ Bleeding Disease	☐ Kidney Disease	☐ Thyroid Pro		2
☐ Blood Clots/DVT	☐ Lung/Respiratory Diseas	se $\Box$ Other Cance	<b>51</b>	

☐ None of the Above



## Date: Patient Name:

Date of Injury	
Where on your body?	
Chief Complaint:	What happened?
	How long has this been going on?
	Where?
What goals would you like to accomplish with therapy?	
How is your general	
health? Occupation:	

Medical History	Cancer/Pacemaker/Seizures?
_	List anything you have been treated for:
Pain Rating	Worst: 0-1-2-3-4-5-6-7-8-9-10
	Current: 0-1-2-3-4-5-6-7-8-9-10
	Best: 0-1-2-3-4-5-6-7-8-9-10
	Better with:
	Worse with:
	.,,
X-ray/MRI/Injections	List any diagnostic tests you have had:
<b></b>	The state of the s
Medications:	List your current medications and why:
Wiedications.	List your current incurcations and wify.



Welcome! Thank you for selecting our office. It is our goal to provide your physical therapy needs as thoroughly and efficiently as possible. To do that, we need to work with you as a team.

As part of the team you need to know and understand a few things. Before we begin we will discuss and explain our treatment plan. Depending on your progress the plan may need to be changed. An estimate of the total fee for your treatment is virtually impossible because we cannot tell how long it will take you to progress. We will be able to tell you how much each treatment costs. If you are uncertain of any change or cost feel free to ask. We are more than happy to answer your question. Your physician will then be contacted for permission to treat a new diagnosis.

Our policy regarding payment for our professional services is as follows:

- A: Cash, check or major credit card will be accepted at the time of treatment. Any account not paid in full 90 days after treatment will bear interest at the rate of 1.5% per month or 18% per annum.
- B: Treatment involving any laboratory work, braces, orthotics or prosthetic devices may require a percentage of the total fee be paid before treatment begins or the device is ordered. This is necessary to cover the laboratory fees or the cost of the device we must pay in advance.
- C: In the event we have to use an attorney to collect any unpaid balance due for services to you or your family by signing the information form upon your first visit you agree to pay all costs of collection, including all attorney fees whether suit is filed or not.

INSURANCE: As a courtesy to our patients we will file your primary insurance and secondary insurance. Please check your insurance policy prior to service to be sure physical therapy / occupational therapy is covered.

#### **MEDICARE:**

North Platte Physical Therapy accepts Medicare assignment, Medicare payment will be made directly to the provider. The provider agrees to accept the Medicare approved amount as full payment for covered services. The beneficiary may be billed for the 20% coinsurance, any unmet deductible and for services not covered by Medicare. A Doctor's referral is required every 30 days..

Medicare Part B helps pay for medically necessary outpatient physical and occupational therapy services. There are limits on these services.

The therapy cap limits for 2019 are:

- \$2040.00 for physical therapy
- \$2040.00 for occupational therapy

Softgoods or Durable Medical Equipment are not a covered benefit (ie, knee brace, orthotics, back brace). Medicare requires that patients see their physician every 30 days.

#### **MEDICAID:**

There is a 20 visit limit for all Medicaid patients. Softgoods or Durable Medical Equipment are not a covered benefit (ie, knee brace, orthotics, back brace).

#### **WORKERS' COMPENSATION:**

We will process Workers' Compensation; however, you are required to let us know that you have a workers' compensation claim, and you must provide us with your case number, date of injury,



social security number and employer's address. If we do not receive a case number from you, or if your claim is denied you will be responsible for all charges incurred. If your case is under objection you will receive a bill from us until your case is resolved. You must be in constant contact with your caseworker. If there is new information please let us know.

#### **CAR INSURANCE:**

Stay in contact with your claims adjuster. If there is new information please let us know.

#### AUTHORIZATION AND/OR REFERRAL REQUIRED

YES – REFERRAL IS REQUIRED FOR ALL INSURANCES. IF IT IS WORKERS' COMPENSATION AUTHORIZATION IS REQUIRED.

We at North Platte Physical Therapy strive to help you with all your insurance questions or concerns. As a reminder, any benefits quoted are not a guarantee of benefits. By signing this form, you are responsible for all accrued charges during your treatment at North Platte Physical Therapy.

Patient Signature	Date
Office Staff Signature	Date



### MEDICARE ONE TIME AUTHORIZATION:

by North Platte Physical Therapy. I a Financing Administration and its age payable for related services. If "other of, or elsewhere on other approved corelease of the information to the insu Therapy agrees to accept the charge of	, request that payment of authorized Medicare benefits be made to behalf for any services, physical therapy or softgoods, furnished to me authorize North Platte Physical Therapy to release to the Health Care ents any information needed to determine these benefits or benefits in health insurance" is indicated in item 9 of the HCFA-1500 in the form claim forms or electronically submitted claims, my signature authorized arer or agency shown. In Medicare assigned cases, North Platte Physical determination of the Medicare carrier as the full coverage. The patient expectation of the Medicare carrier.
are sused upon the character determin	nation of the intentace curren
Beneficiary Signature	Date
ASSIGNMENT AND RELEASE	
I, the undersigned certify that my dep	pendent or I have insurance coverage with,
for services rendered. I understand the insurance. I hereby authorize that No secure the payment of benefits. I furt	hysical Therapy all insurance benefits, if any, otherwise payable to me nat I am financially responsible for all charges whether or not paid by orth Platte Physical Therapy can release all information necessary to ther authorize North Platte Physical Therapy to contact the Insurance vent of insurance problems. I authorize the use of this signature on all
Responsible Party Signature	
Relationship	Date
-I HEREBY AUTHORIZE NORTH TREATMENTS AND PROCEDUR -I UNDERSTAND THAT NORTH I INFORMATION REGARDING MY -I HEREBY GIVE PERMISSION TO	CEIPT OF A COPY OF THIS FORM. PLATTE PHYSICAL THERAPY TO PERFORM SUCH ES THE PHYSICIAN HAS ORDERED FOR TREATMENT. PLATTE PHYSICAL THERAPY WILL HOLD ALL MY
Name of Patient (Print)	& Signature of RESPONSIBLE PARTY



## NORTH PLATTE PHYSICAL THERAPY

# STANDING AUTHORIZATION FOR RELEASE OF INFORMATION TO SPECIFIC PERSON(S)

NAME:	DOB:
	SSN:
PHONE:	
May we reach you or the below mention	ned persons by phone?
I authorize North Platte Physical Therapy to s for treatment, with the following individuals:	hare information regarding my treatment, or payment
☐ My spouse or partner (name)	
☐ My son or daughter (name)	
□ Other individual (name)	
□ None	
recipient and will no longer be protected by H this entity are hereby released from any legal information to the extent indicated and author EXPIRATION	
· · · · · · · · · · · · · · · · · · ·	ion by submitting a written notice to North Platte
Physical Therapy. This notice will remain in e	effect until such time it is revoked.
	DATE:
REPRESENTATIVE'S SIGNATURE:	DATE:
DELATIONGLID TO DATIENT IE NOT NA	MED ADOVE.



# NORTH PLATTE PHYSICAL THERAPY PHYSICAL/OCCUPATIONAL THERAPY

Certain restrictions may apply with your insurance company for Physical Therapy and Occupational Therapy services. We advise you to contact your insurance company by using the toll-free number on the back of your insurance card to verify coverage. Some questions you may want to ask are:

- 1. Does my insurance cover Physical and/or Occupational Therapy Services?
- 2. If under treatment of a Workers' Compensation claim, will Physical and/or Occupational Therapy Services be covered? (These services must be authorized. If not, I understand I will be responsible.) I understand if I do not attend my appointment and I do not cancel, my employer will be notified.
- 3. How much of my \$2,040.00 PT / \$2,040.00 OT Medicare cap is remaining? (I understand that supplies such as: Exercise Bands, Electrodes and Iontophoresis Patches are not covered by Medicare, and I am responsible for these purchases.)
- 4. Are there any restrictions on where I can receive these services?
- 5. Is this provider in network with my insurance?
- 6. Are there financial limitations on Physical Therapy services?
- 7. Does my insurance require prior authorization?
- 8. Does my insurance cover "iontophoresis and phonophoresis"? (You do need to ask this if you will be receiving these treatments.)
- 9. Does my insurance cover miscellaneous supplies I may receive such as: braces, splints, exercise bands, etc.?
  - If I cannot make an appointment, it is my responsibly to call and cancel. I understand that if I do not call to cancel, I risk being removed from any further scheduled appointments that I've made.
  - I have read the above questions and understand it is my responsibility to check my insurance coverage.
     (A copy of this form must be signed and will be place in the Patient's File)

Signature of Patient or Guardian if Patient is a Minor	Date	



#### HIPAA NOTICE OF PRIVACY PRACTICES

North Platte Physical Therapy

Effective Date: April 14, 2003

# THIS NOTICE DESCRIBES HOW HEALTH INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION PLEASE REVIEW IT CAREFULLY

#### WHO WILL FOLLOW THIS NOTICE:

North Platte Physical Therapy

#### OUR PLEDGE REGARDING HEALTH INFORMATION:

We are required by law to make sure that health information that identifies you is kept private; to give you this notice of our legal duties/privacy practices with respect to health information about you; and to follow the term of the notice that is currently in effect.

#### HOW WE USE AND DISCLOSE HEALTH INFORMATION ABOUT YOU:

The following categories describe different ways that we use and disclose health information. Not every use of disclosure in a category will be listed. However, all of the ways are permitted to use and disclose information will fall within one of the categories.

**For Treatment:** We may use health information about you to provide you with health care treatment or services. We may disclose health information about you to doctors, nurses, technicians, health students, or other personnel who are involved in taking care of you. They may work at our offices, at a doctor's office or other health care providers to whom we may refer you. For example, we may contact your physician's office and speak with a nurse regarding any concern we may have about unusual swelling associated with your ankle rehabilitation.

**For Payment:** We may use and disclose health information about you so that the treatment and services you receive from us may be billed to and payment collected from you, an insurance company, or a third party. For example, we may need to give your health plan information about your visit so your health plan will pay us to reimburse you for your treatment.

**For Health Care Operations:** We may use and disclose health information about you for operations of our facility. These uses and disclosures are necessary to run our practice and make sure that all of our patients receive quality care. For example, we may use health information to review our treatment and services and to evaluate the performance of our staff in caring for you and documenting that care.

As Required By Law: We will disclose health information about you when required by federal, state, or local law.

**Military or Veterans:** If you are a member of the armed forces or separated/discharged from military services, we may release health information about you as required by military command authorities of the Department of Veterans Affairs as may be applicable.

**Workers' Compensation:** We may release health information about you for Workers' Compensation or other similar programs. These programs provide benefits for work-related injuries or illness.

**Public Health Risks:** We may disclose health information about you for public health activities. These activities generally include but are not restricted to reporting reactions to medications or problems with products and notifying people of recalls of products they may be using.

**Health Oversight Activities:** We may disclose health information about you to a health oversight agency for activities authorized by law. These oversight activities include audits, investigations, and licensure.

**Lawsuits and Disputes:** If you are involved in a lawsuit or a dispute, we may disclose health information about you in response to a court or administrative order. We may also disclose health information about you in response to a court order, subpoena, discovery request, or other lawful process by someone else involved in the dispute, but only if efforts have been made to tell you about the request or to obtain an order protecting the information requested.

**Law Enforcement:** We may release health information if asked to do so by a law enforcement official in response to a court order, subpoena, warrant, summons, or similar process.

Coroners and Health Examiners: We may release health information to a coroner or health examiner.

**Inmates:** If you are an inmate of a correctional institution or under the custody of a law enforcement official, we may release health information about you to a correctional institution or law enforcement official.

#### YOUR RIGHTS REGARDING HEALTH INFORMATION ABOUT YOU:

You have the following rights regarding health information we maintain about you.

**Right to Inspect and Copy:** You have the right to inspect and copy the protected health information that we maintain. Usually this includes health and billing records. You must submit your request in writing to the Privacy Officer. If you request a copy of the information, we may charge a fee for the costs of copying, mailing, or other supplies and services associated with your request. Your request will generally be approved unless there are legal or medical reasons to deny the request. If you are denied access to health information, you may request that the denial by reviewed.



**Right to Amend:** If you feel that health information we have about you is incorrect or incomplete, you may ask us to amend the information. You have the right to request an amendment for as long as we keep the information. To request an amendment form please contact the Privacy Officer in writing and a form will be mailed to you. Completion of the form must either be legibly handwritten or typed and returned to the Privacy Officer. You must provide a reason that supports your request for an amendment. We may deny your request for an amendment if it is not in writing or does not include a reason to support the request. In addition, we may deny your request if you ask us to amend information that:

- was not created by us, unless the person or entity that created the information is no longer available;
- is not part of the health information kept by us or for our practice;
- is not part of the information which you would be permitted to inspect and copy; or
- is accurate and complete.

Any amendment that we make to your health information will be disclosed to those with whom we disclose information as previously specified.

**Right to an Accounting Disclosure:** You have the right to request a list of accounting for any disclosure of your health information we have made, except for uses and disclosures for treatment, payment, and health care operations, as previously described. To request this List of Disclosure, you must submit your request in writing to the Privacy Officer. Your request must state a time period which may not be longer than six years and may not include dates before April 14, 2003. The first list you request within a 12 month period will be free. For additional lists, we may charge you for the costs of providing the list. We will not notify you of the cost involved and you may choose to withdraw or modify your request at that time before any costs are incurred. We will mail you a list of disclosures within 30 days of your request.

**Right to Request Restriction:** You have the right to request a restriction of limitation on the health information we use or disclose about you for treatment, payment, or health care operations. You also have the right to request a limit on the health information we disclose about you to someone who is involved in your care or the payment of your care, such as a family member or friend. For example, you could ask that we not disclose information to your spouse about treatments. We are required to agree to your request for restrictions if it is not feasible for us to ensure our compliance or believe it will negatively impact the care we may provide you.

IF we do agree, we will comply with your request unless the information is needed to provide you emergency treatment. To request a restriction, you must make your request, in writing, to the Privacy Officer.

**Right to Request Confidential Communications:** You have the right to request that we communicate with you about health matters in a certain way or at a certain location. For example, you can ask that we only contact you at home or by mail to a post office box. To request confidential communications, you must make your request, in writing, to the Privacy Officer. We will not ask you the reason for your request. We will accommodate all reasonable requests. Your request must specify how or where you wish to be contacted.

#### **CHANGES TO THIS NOTICE:**

We reserve the right to change this notice. We reserve the right to make the revised or changed notice effective for health information we already have about you as well as any information we receive in the future. We will post a copy of the current notice in our facility. This notice will contain, on the first page, in the top right corner, the effective date. In addition, each time you register for treatment, we will offer you a copy of the current notice in effect if our records indicate you have not been provided with the revised or changed notice.

#### COMPLAINTS:

If you believe your privacy rights have been violated, you may file a complaint with us. To file a complaint, contact the Privacy Officer. All complaints must be submitted in writing. *You will not be penalized for filing a complaint*.

#### **Contact Information:**

The name and address of the person you can contact for further information or to request any forms concerning our privacy practices is:

Kate Kysar 469 South Mountain View Street, Suite 2 Powell, WY 82435-2535 307-754-1235

**Effective Date:** This notice is effective on or after September 19, 2018

#### Acknowledgment of Receipt of this Notice:

We will request that you sign a separate notice acknowledging you have received a copy of this notice. If you choose, or are not able to sign, a staff member will sign their name and date that the notice was provided for you. This acknowledgement will be filed with your records.



Please sign the following acknowledgement.	
I,	received a copy of the Notice of Privacy
Practices from North Platte Physical Therapy or a des	ignated affiliate on the day of
This acknowledgement will be filed with your records	S.

# Falls Efficacy Scale

Date:\_\_\_\_\_

Name:

Getting on and off of the toilet

On a scale from 1 to 10, with 1 being very co how confident are you that you do the following	
Activity:	Score: 1 = very confident
i i	10 = not confident at all
Take a bath or shower	
Reach into cabinets or closets	
Walk around the house	
Prepare meals not requiring carrying	
heavy or hot objects	
Get in and out of bed	
Answer the door or telephone	
Get in and out of a chair	
Getting dressed and undressed	
Personal grooming (i.e. washing your face)	

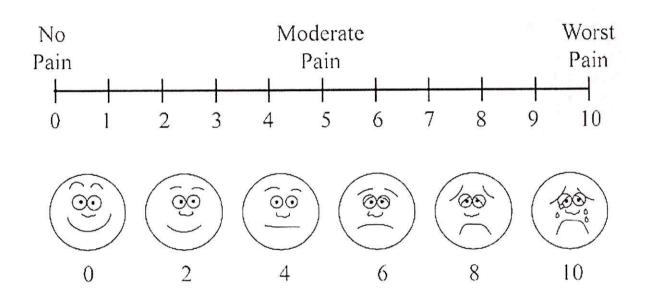
A total score of greater than 70 indicates that the person has a fear of falling

Total Score

# **Required Screening**

Height	Weight	Blood Pressure

# Circle the face that describes your pain.



Do you use tobacco products, if so what?\_\_\_\_\_

In the past two weeks:
Have you been in a depressed mood? Yes or No
Lack of pleasure in usual activities? Yes or No